

# ORLEANS SCHOOL COMMITTEE

Meeting of Monday, July 20, 2009  
Held at the Orleans Elementary School

APPROVED

AUG 17 2009

CALL TO ORDER: Chair Pam Jordan called the meeting to order at 8:02 a.m.

## ROLL CALL:

For the Committee: Gwynne Guzzeau, Pam Jordan, Mary Lyttle, Josh Stewart, Fred Walters

Administration: Richard Hoffmann, Diane Carreiro, Hans Baumhauer

## CITIZENS SPEAK

Orleans Finance Committee Representative Larry Hayward addressed the Committee regarding his conversation with Brewster Finance Committee Chair about the limited space they have in Brewster if they consolidate the two Brewster schools into one and were wondering if OES would have available classroom space. This is something to be looked at but it must be a win-win situation. Dr. Hoffmann reported that the Brewster School Committee will be asked to endorse the Town's (Brewster) proposed design for Stony Brook Elementary. Dianne Carreiro said there is not that much space at OES.

## PRIORITY BUSINESS

### - FY 10 Budget Update

Business Manager Baumhauer explained that he will be giving Committee members monthly financial reports. This budget year will be very tight. The Committee discussed grants and other funding and the difficulty of not knowing the final figures.

### - Administrators' Reports

Diane Carreiro reported on kindergarten enrollment which is now at 17 in two classes (Class size policy is 13-17 in kindergarten). Should we get any more enrollments, the Committee will need to decide how to proceed. She reported that she's hired a secretary who will work 6.5 hours a day and an 80% speech-language pathologist. MCAS results have been received in English/Language Arts and they look good; they are not for public information at this point. Purchase orders have been processed for next year. The school is getting cleaned and ready for school start.

*It was moved by Mary Lyttle and seconded by Gwynne Guzzeau to accept a gift of \$4,450 from the Friends of Pleasant Bay. Voted unanimously.*

*It was moved by Gwynne Guzzeau, seconded by Mary Lyttle and voted unanimously to declare items surplus as listed on the July 14, 2009 memorandum.*

Dr. Hoffmann reported on his visits and warm welcome he's received since being named Nauset's superintendent. He was pleased to have been able to visit all of the classrooms at OES before school ended. He spoke of his Leadership Transition 100-Day Plan.

### - Orientation & Communication between Superintendent & School Committee

Dr. Hoffmann addressed his concept of having a strong team with everyone working together. He is open to meeting with members individually and will make himself available. Open communication is important. When one member requests information,

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all members will receive the information so everyone is in the loop. There was discussion of how to respond to constituents. Communication between everyone is important – if someone asks a question or hears a concern, it should be shared (school committee to superintendent, superintendent to school committee) so there are no surprises.

#### Pressing Priorities

The Superintendent will be developing a survey for members to respond to as far as important priorities – identifying them, concerns, and other issues. Members may complete that and/or make an appointment.

#### REPORTS AND INFORMATION

##### Regionalization Update

Mary Lyttle and Josh Stewart reported on the seminar which was held with Demographer Peter Fracese on June 25. The problem facing the Cape is that the only industry that can support young families is technology; we have to learn how to best work with and try to stop the decline.

##### MASC/MASS Conference

Mary Lyttle will attend the conference.

#### APPROVAL OF MINUTES

- *It was moved by Gwynne Guzzeau, seconded by Mary Lyttle and voted unanimously to approve the minutes of June 15, 2009.*

#### EXECUTIVE SESSION

- Gwynne Guzzeau recused herself from the executive session due to conflict of interest. *It was moved by Mary Lyttle and seconded by Josh Stewart to move to executive session to hear a complaint about a staff member. It was announced that no further business would be conducted in open session except to adjourn. Roll call vote: Mary Lyttle – Aye, Josh Stewart – Aye, Fred Walters – Aye, Pam Jordan – Aye. The members agreed to have former Superintendent Gradone stay for the executive session. Time: 8:58 a.m.*

#### RETURN TO OPEN SESSION

- The Committee returned to open session at 10:12 a.m.

#### ADJOURNMENT

- *It was moved, seconded and voted unanimously to adjourn at 10:12 a.m.*

Respectfully submitted,



B..J. Newmier, Secretary Pro Tem